



Circular No: PAT/SIS/ 54-09/2024

Date: 15/09/2024

SPEA – STUDENT REGISTRATION

Dear Parents,

Greetings from Springdale Indian School!!!!

The Sharjah Private Education Authority has introduced a new system for student registration. All students, except those new students of 2023-24 academic year have to be registered in Daleel V2 system.

Presently parents have the provision to complete the registration, through the link <https://daleel.spea.shj.ae/auth/login> before end of September 2024. Follow the steps and complete the registration at the earliest.

Steps to link children to the Parent's Account: -

1. Download the (UAEPASS Application on your mobile phone/ laptop/iPad.
2. Prepare separate PDF files on your phone/ Laptop/ iPad (Student's Emirates ID / Student's Birth Certificate / Student's Personal Photo).
3. Log in to Daleel V2 by logging in with the parent's ID through the following link:
<https://daleel.spea.shj.ae/>
4. Add a new child: Please choose "child with nationality".
5. Enter the student Emirates ID number in the designated box.
6. Upload the required attachments (Student Emirates ID / Student Birth Certificate / Student Personal Photo).
7. Click on the Save icon at the top of the page.
8. A note appears (This child is registered for another guardian. Do you want to send a request to link this child to you?). Please select "Yes, I am sure".

9. Once you choose "I am sure," the link request will be sent to the school account, who will approve the request as soon as possible.

10. After that, the registered student's profile will be displayed on the home page of the parent's account.

11. Please add a personal photo of the student (there is a "camera" icon that must be clicked to upload the student's photo).

Kindly, note that you cannot obtain any document or certificate attested by SPEA without registering in Daleel V2 from the school. In case you need the school assistance, please reach out to the school Registrar/ Arabic Secretary as per the following schedule.

Grade	Day & Date	Time
Gr 1 to 4	Monday, 16/09/2024 & Tuesday, 17/09/2024	9:00AM TO 3:00 PM 9:00AM TO 3:00 PM
Gr 5 to 7	Wednesday, 18/09/24	9:00AM TO 3:00 PM
Gr 8 to 10	Thursday, 19/09/2024	9:00AM TO 3:00 PM

With Regards



Principal