



Circular No: PAT/SIS/75-01/2025

Date: 06/01/2025

**T.C APPLICATION**

Dear Parents,

New Year Greetings from Springdale Indian School!

We appreciate your immense support for the whole academic year school activities during 2024.

As the academic year is coming to the end, we request our parents, if they wish to change of emirates or going back to their home country for the next academic year, can apply for the Transfer Certificate.

**The application should reach the registrar on or before 15<sup>th</sup> February 2025 by 02.00 pm. Kindly consider this information seriously and bring the original Emirates ID of the student at the time of submission. Clear the fee payment of the academic year before submitting the application. If the application is NOT submitted on time, the parents may face difficulties in registering their ward for the new academic year.**

Those who would like to apply for the TC can fill the acknowledgement slip given below and submit to the **reception** for further information from the school.

With regards

*Shyla John*

**Principal**

.....XXXXX.....

**Acknowledgement Slip**

I \_\_\_\_\_ the parent of \_\_\_\_\_ (student name) in Grade \_\_\_\_\_  
would like to apply Transfer Certificate for my child in Springdale Indian School.

SI No.	Name	Grade & Division

Signature \_\_\_\_\_

Mobile No. \_\_\_\_\_